

**SPRINGS HILL SPECIAL UTILITY DISTRICT**  
**NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**TO: THE BOARD OF DIRECTORS OF SPRINGS HILL SPECIAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given pursuant to Texas Government Code, Chapter 551, that the Board of Directors of Springs Hill Special Utility District (the "District") will hold a special meeting, open to the public, on Tuesday, April 29, 2025, at 5:30 p.m., at the offices of Springs Hill Special Utility District, located within the District at 5510 S. State Hwy. 123 - Bypass, Seguin, Texas 78155, for the following purposes:

**AGENDA**

- I. CALL TO ORDER AND ESTABLISH QUORUM;**
- II. RECEIVE PUBLIC COMMENT (3 minutes per speaker to address the Board of Directors);**
- III. DISCUSS, CONSIDER, AND TAKE ACTION TO APPOINT DIRECTOR TO THE DISTRICT'S BOARD OF DIRECTORS.**
- IV. DISCUSS, CONSIDER, AND TAKE ACTION TO ELECT OFFICERS;**
- V. DISCUSS, CONSIDER, AND TAKE ACTION TO APPROVE THE MINUTES OF THE FEBRUARY 25, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS;**
- VI. DISCUSS, CONSIDER, AND TAKE ACTION TO APPROVE THE MINUTES OF THE MARCH 25, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS;**
- VII. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING BALANCE SHEET & INCOME STATEMENT FOR MARCH 2025;**
- VIII. DISCUSS, CONSIDER, AND TAKE ACTION TO APPROVE BILLS PAID IN MARCH 2025 (check register);**
- IX. OLD BUSINESS:**
  - A. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING CANYON REGIONAL WATER AUTHORITY WELLS RANCH PHASE III PROJECT;**
  - B. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING WATER SUPPLY PLANNING;**

**C. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING MATTERS BEFORE THE PUBLIC UTILITY COMMISSION OF TEXAS, INCLUDING, BUT NOT LIMITED TO:**

- 1. DOCKET NO. 57306 – PETITION OF MICHAEL KOHLENBERG, PATRICIA KOHLENBERG, MEREDITH LEIGH URBAN HARTL, DEBORAH JACKSON, AND TRAVIS BAKER TO AMEND SPRINGS HILL WATER SUPPLY CORPORATION'S CERTIFICATE OF CONVENIENCE AND NECESSITY IN GUADALUPE COUNTY BY STREAMLINED EXPEDITED RELEASE;**
- 2. DOCKET NO. 57421 – PETITION OF DEBORAH JACKSON, MICHAEL KOHLENBERG, AND PATRICIA KOHLENBERG TO AMEND SPRINGS HILL WATER SUPPLY CORPORATION'S CERTIFICATE OF CONVENIENCE AND NECESSITY IN GUADALUPE COUNTY BY STREAMLINED EXPEDITED RELEASE;**
- 3. DOCKET NO. 57424 – PETITION OF BRUCE HARBORTH, JEFFREY HARBORTH AND VICKI HARTWICK, TRUSTEES OF THE IRMA RANDOW TRUST, TO AMEND SPRINGS HILL WATER SUPPLY CORPORATION'S CERTIFICATE OF CONVENIENCE AND NECESSITY IN GUADALUPE COUNTY BY STREAMLINED EXPEDITED RELEASE; AND**
- 4. DOCKET NO. 54832 – APPLICATION OF SPRINGS HILL WATER SUPPLY CORPORATION AND CITY OF SEGUIN FOR SALE, TRANSFER, OR MERGER OF FACILITIES AND CERTIFICATE RIGHTS IN GUADALUPE COUNTY;**

**D. DISCUSS, CONSIDER, AND TAKE ACTION ON *WANTREPRENEURS, INC. D/B/A RUSTIC WATERS RV RESORT V. SPRINGS HILL WATER SUPPLY CORPORATION, ET AL.*, CAUSE NO. 24-0894-CV-E IN THE GUADALUPE COUNTY DISTRICT COURT, 25<sup>TH</sup> JUDICIAL DISTRICT;**

**E. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING STATUS OF TERMINATION OF SPRINGS HILL WATER SUPPLY CORPORATION AND TRANSITION OF OPERATIONS TO SPRINGS HILL SPECIAL UTILITY DISTRICT; AND**

**F. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING GROUNDWATER SUPPLY CONTRACTS AND LEASES.**

**X. NEW BUSINESS:**

**A. DISCUSS, CONSIDER, AND TAKE ACTION ON NON-STANDARD SERVICE REQUESTS AND CONTRACTS, INCLUDING BUT NOT LIMITED TO:**

**1. SAUL CREEK GLEN SUBDIVISION;**

- B. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM PROPOSAL;**
- C. DISCUSS, CONSIDER, AND TAKE ACTION TO APPROVE THE SPRINGS HILL SPECIAL UTILITY DISTRICT FY 2024 AUDIT;**
- D. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING ORDER ADOPTING CREDIT CARD AND DEBIT CARD PROCESSING FEES;**
- E. DISCUSS, CONSIDER, AND TAKE ACTION ON ORDER AMENDING SERVICE POLICY REGARDING RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL WATER RATES;**
- F. DISCUSS, CONSIDER, AND TAKE ACTION ON ORDER ADOPTING CYBERSECURITY TRAINING POLICY;**
- G. DISCUSS, CONSIDER, AND TAKE ACTION ON ORDER AMENDING TRAVEL EXPENSE POLICY;**
- H. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING TERMINATION OF THE GROUNDWATER TREATMENT CONTRACT WITH CANYON REGIONAL WATER AUTHORITY;**
- I. DISCUSS, CONSIDER, AND TAKE ACTION TO AWARD CONTRACT FOR THE REPLACEMENT OF PIPING ON COUNTRY CLUB DRIVE;**
- J. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING WATER TOWER REPAIRS PROJECT, INCLUDING, BUT NOT LIMITED TO, ADVERTISING A REQUEST FOR PROPOSALS FOR THE REPAIR PROJECT;**
- K. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING OPERATING AGREEMENT WITH THE CITY OF SEGUIN;**
- L. RECEIVE REPORT REGARDING POTENTIAL ADOPTION AND AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, AND IMPACT FEE; AND**
- M. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING RELOCATION OF BOARD MEETING ROOM.**
- XI. STANDING AGENDA ITEMS (The Board of Directors utilizes Standing Agenda Items to address issues that are frequently or periodically discussed. This section allows the Board to open the item when a need for discussion arises):**
  - A. GENERAL MANAGER'S REPORT;**
  - B. ENGINEERING REPORT (Malone/Wheeler); AND**

**C. CANYON REGIONAL WATER AUTHORITY REPORT;**

**XII. SPRINGS HILL SPECIAL UTILITY DISTRICT RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), AND 551.087 (deliberations regarding economic development negotiations; AND**

**XIII. ADJOURNMENT.**

I certify that I posted this Agenda in a place readily accessible to the public at the Springs Hill Special Utility District office and at the District's website, [www.springshill.org](http://www.springshill.org), at least 72 hours immediately preceding this meeting.



(SEAL)

Springs Hill Special Utility District

Michael Andrews, General Manager

Dated: \_\_\_\_\_

4/24/25